

**Self-Certification Statement and Application**  
**for**  
**United States Postal Service® *FASTforward*® Licensee**

*Please Print*

Licensee Name: \_\_\_\_\_

Licensee Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vendor Company Name: \_\_\_\_\_

Tax Identification No (TIN): \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Point of Contact: \_\_\_\_\_

Parent Company (if applicable): \_\_\_\_\_

**TERMS AND CONDITIONS OF APPLICATION FOR LICENSE**

1. The United States Postal Service *FASTforward* technology, as stated in the License Agreement, may only be used to prepare mail for the purpose of acceptance and delivery by the USPS® (United States Postal Service®) or to provide address information that will be used to correct addresses for the same purpose.
2. Prior to consideration for a *FASTforward* license, I, as a potential Licensee, must demonstrate that the multiline optical character reader(s) (MLOCR) to be *FASTforward* -enhanced will have obtained and will keep current a USPS MASS™ (Multiline Accuracy Support System) certification.
3. Prior to consideration for a *FASTforward* license, I, as a potential Licensee, must demonstrate, in accordance with Section 6.1 of the *Licensee Performance Requirements*, that I have obtained (purchased, leased, or created) an MLOCR system(s) that has been USPS-precertified as *FASTforward* capable.
4. No *FASTforward* license will be granted to me prior to USPS acceptance testing and approval of my specific MLOCR platform at my site.

**I hereby affirm that I have read and fully understand the terms and conditions listed above. I, my company, and/or firm agree to meet these terms and conditions as a prerequisite to applying for or obtaining a USPS *FASTforward* License Agreement.**

Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***FASTforward*<sup>®</sup>**  
**Multiline Optical Character Reader (MLOC)**  
**Potential Licensee Survey**

**LICENSING CONTACT:** (Primary contacts for licensing issues)

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4: \_\_\_\_\_ -  
Phone: ( ) - Ext: \_\_\_\_\_ FAX: ( ) -  
Primary Contact: \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_

**SITE CONTACT:** (Location of *FASTforward* system)

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4: \_\_\_\_\_ -  
Phone: ( ) - Ext: \_\_\_\_\_ FAX: ( ) -  
Primary Contact: \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_

**MEDIA CONTACT:** (Primary contacts for CD fulfillment)

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4: \_\_\_\_\_ -  
Phone: ( ) - Ext: \_\_\_\_\_ FAX: ( ) -  
Primary Contact: \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_

***FASTforward<sup>®</sup>***  
**Multiline Optical Character Reader (MLOC)**  
**Potential Licensee Survey**

**TECHNICAL CONTACT:** (Primary contacts for technical issues)

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4: \_\_\_\_\_ -  
Phone: ( ) - Ext: \_\_\_\_\_ FAX: ( ) -  
Primary Contact: \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_

**MARKETING CONTACT:** (Information to be posted on USPS RIBBS Website ☐ YES ☐ NO)

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4: \_\_\_\_\_ -  
Phone: ( ) - Ext: \_\_\_\_\_ FAX: ( ) -  
Primary Contact: \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Company Web site: \_\_\_\_\_  
Customer Service Email: \_\_\_\_\_  
Customer Service Phone: \_\_\_\_\_

**BILLING CONTACT:** (Primary contacts for billing issues)

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4: \_\_\_\_\_ -  
Phone: ( ) - Ext: \_\_\_\_\_ FAX: ( ) -  
Primary Contact: \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Phone: ( ) - Email: \_\_\_\_\_

***FASTforward*<sup>®</sup>**  
**Multiline Optical Character Reader (MLOCR)**  
**Potential Licensee Survey**

**POST OFFICE USED PRIMARILY FOR DEPOSTING MAIL:**

Name : \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4: \_\_\_\_\_ -  
Phone: \_\_\_\_\_ ( ) - Ext: \_\_\_\_\_ FAX: \_\_\_\_\_ ( ) -

**MLOCR MACHINE OPERATOR CONTACT:**

Name : \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4: \_\_\_\_\_ -  
Phone: \_\_\_\_\_ ( ) - Ext: \_\_\_\_\_ FAX: \_\_\_\_\_ ( ) -

What is your intended use of *FASTforward*:

- € Service Provider Only
- € In-House Processing Only
- € Both

How many USPS *FASTforward* systems are you requesting? \_\_\_\_\_

***FASTforward*<sup>®</sup>**  
**Multiline Optical Character Reader (MLOC)**  
**Potential Licensee Information**

List *all* holidays observed by your facility, including those on which the facility is closed.

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Normal facility hours of operation:

<b>Daily Work Schedule</b>	
<b>Day</b>	<b>Hours of Operation</b>
Sunday	
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	

Expected normal hours of *FASTforward* operation:

<b>Schedule for <i>FASTforward</i> processing</b>	
<b>Day</b>	<b>Hours of Operation</b>
Sunday	
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	

***FASTforward*<sup>®</sup>**  
**Multiline Optical Character Reader (MLOCR)**  
**Equipment Information**

*NOTE: This page may be copied for multiple systems. A completed form must be submitted for each system.*

Telephone number connected and dedicated ONLY to the USPS *FASTforward* system at all times:  
(    )    -   

<b>MLOCR Manufacturer Information</b>	
Contact Name	
Vendor Name	
Mailing Address	
Telephone Number	

<b>Hardware Information</b>	
Model #	
Serial #	
Transport and Belt Speed	
Inkjet Printer and Model #	
Optics (list all cameras)	

<b>Software Information</b>	
Character Recognition Software and Version Number	
CASS Certified™ Software and Version Number	

Number of MLOCR machines that will be attached to this USPS *FASTforward* system: \_\_\_\_\_